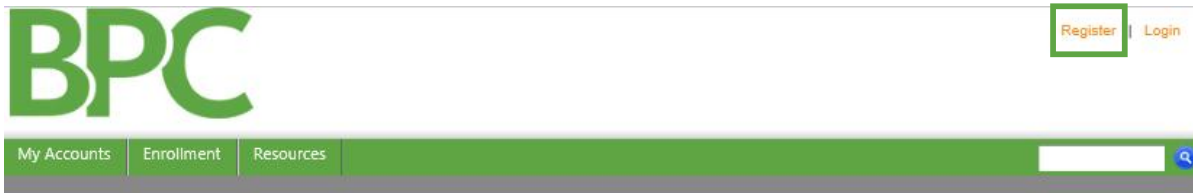


Web Portal/Mobile App Registration Instructions

Use the BPC web portal or mobile app (search “BPC Benefits” in your app store) to manage every aspect of your account on the go! Instructions below are designed for the online portal, but the same basic steps also apply if registering on the mobile app.

Step 1: Go to bpc.wealthcareportal.com and click “Register” in the upper-right corner.
If you are on a mobile device click on “Register” upon opening the app.



Step 2: Enter your personal information in the fields provided. Your **Employee ID** and **Registration ID/Employer ID** can be found at register.bpcinc.com

Register

STEP 1 > STEP 2 > STEP 3 > STEP 4

<input type="text"/>	Username *	<input type="text"/>	<p>i Username must be between 9 and 15 characters long alphanumeric value</p>
<input type="password"/>	Password *	<input type="password"/>	<p>A valid password must contain between 8 and 16 characters.</p> <p>A password must contain 3 of the following types of characters:</p> <ul style="list-style-type: none">• AN UPPER CASE LETTER• lower case letter• Special Character (% , ! , @ , etc.)• A number <p>i A password cannot contain:</p> <ul style="list-style-type: none">• The same character repeating 3 or more times• The word "password"• The username• Spaces
<input type="password"/>	Confirm Password *	<input type="password"/>	
<input type="text"/>	First Name *	<input type="text"/>	
<input type="text"/>	Initial	<input type="text"/>	
<input type="text"/>	Last Name *	<input type="text"/>	
<input type="text"/>	Email *	<input type="text"/>	
<input type="text"/>	Employee ID *	<input type="text"/>	<p>i Employee ID was assigned by your Administrator and could be your Health Plan Member Number, Social Security Number, an ID provided by your Employer or an alternate ID created by your Administrator.</p> <p>If you do not know your ID or were not provided an ID, please contact your Administrator.</p>
<input type="text"/>	Registration ID *	Employer ID <input type="text"/>	

Step 3: Setup security questions and answers

Please be sure to document this information, including your username, for future reference.

Note: BPC cannot access your password or the answers to your security questions

Step 4: Verify all of your information, and submit!

Forget something? – You can retrieve your username by clicking next to “Forgot Your Username” or your password by entering your username, hitting Continue, and then clicking “Forgot Your Password?”